

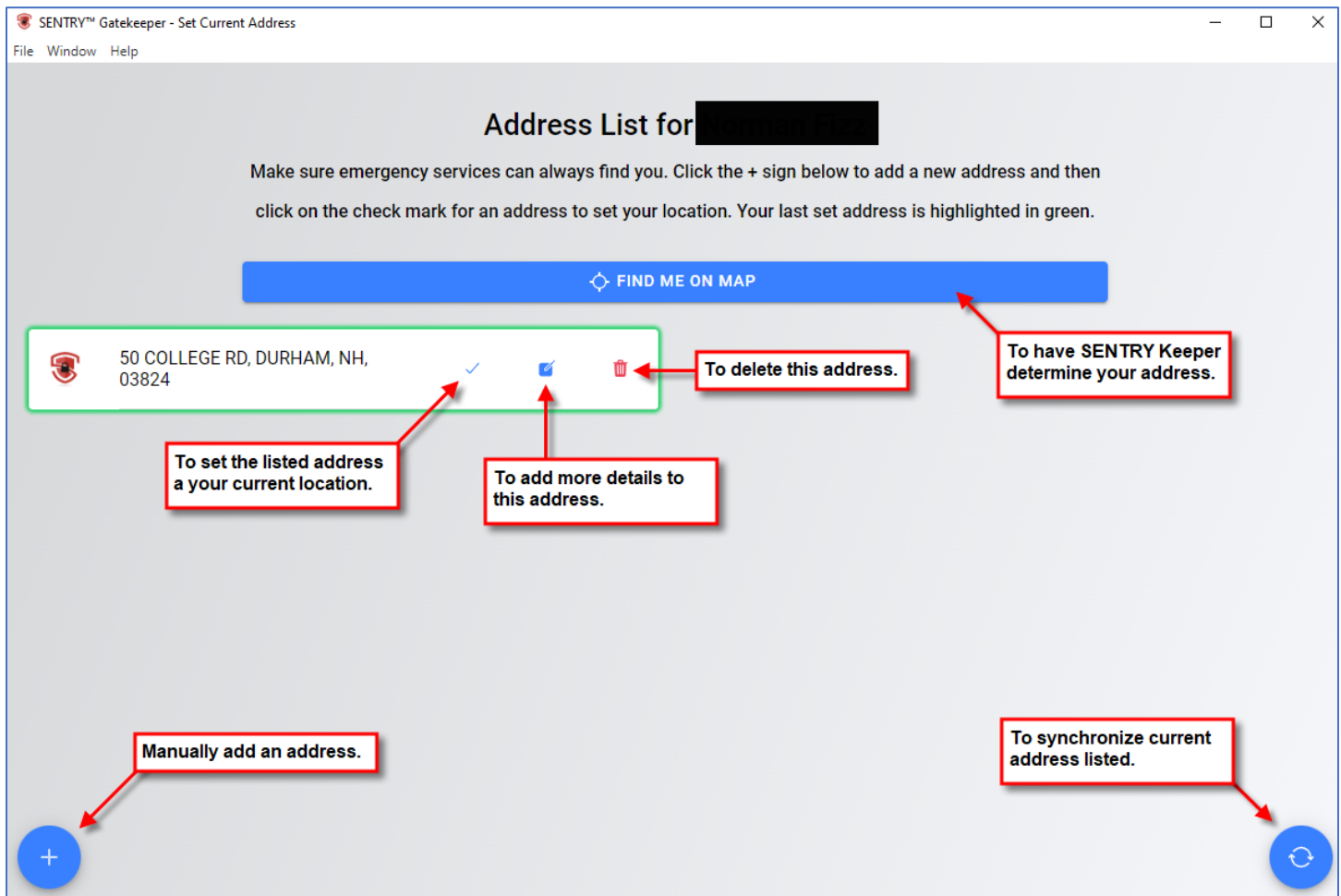
# SENTRY Gatekeeper GUIDE

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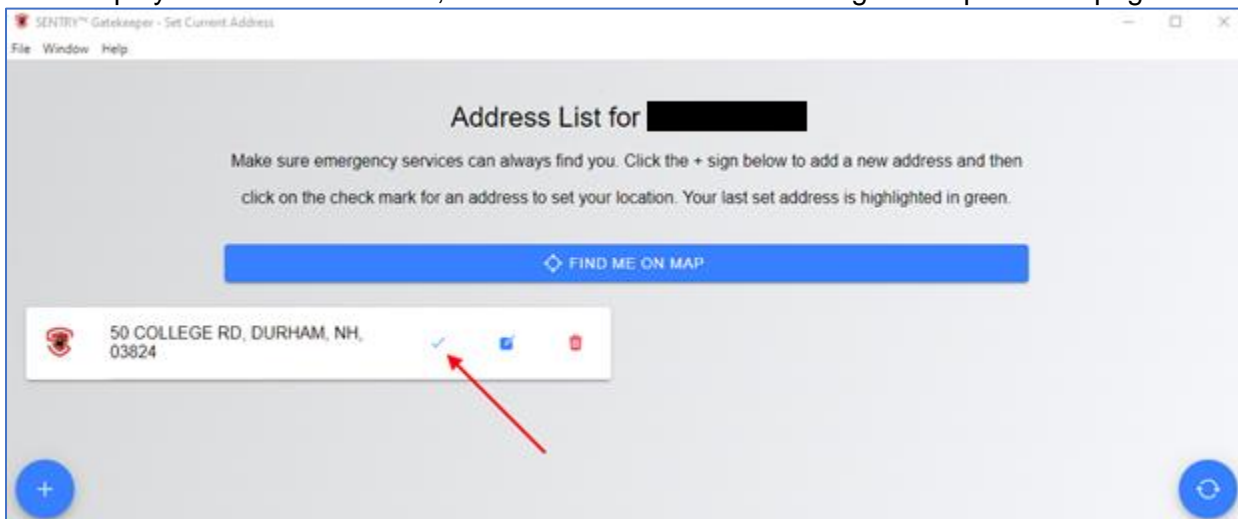
## Overview

- For SENTRY Gatekeeper to work, you need to be logged into a USNH Institution VPN.

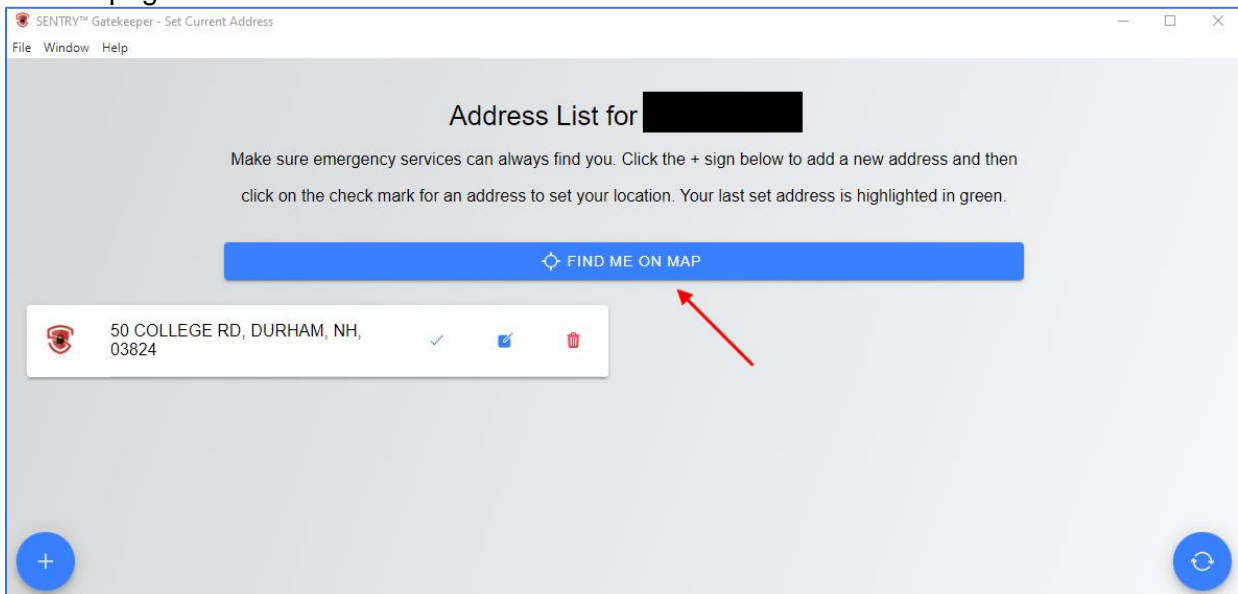


## Using Sentry Gatekeeper

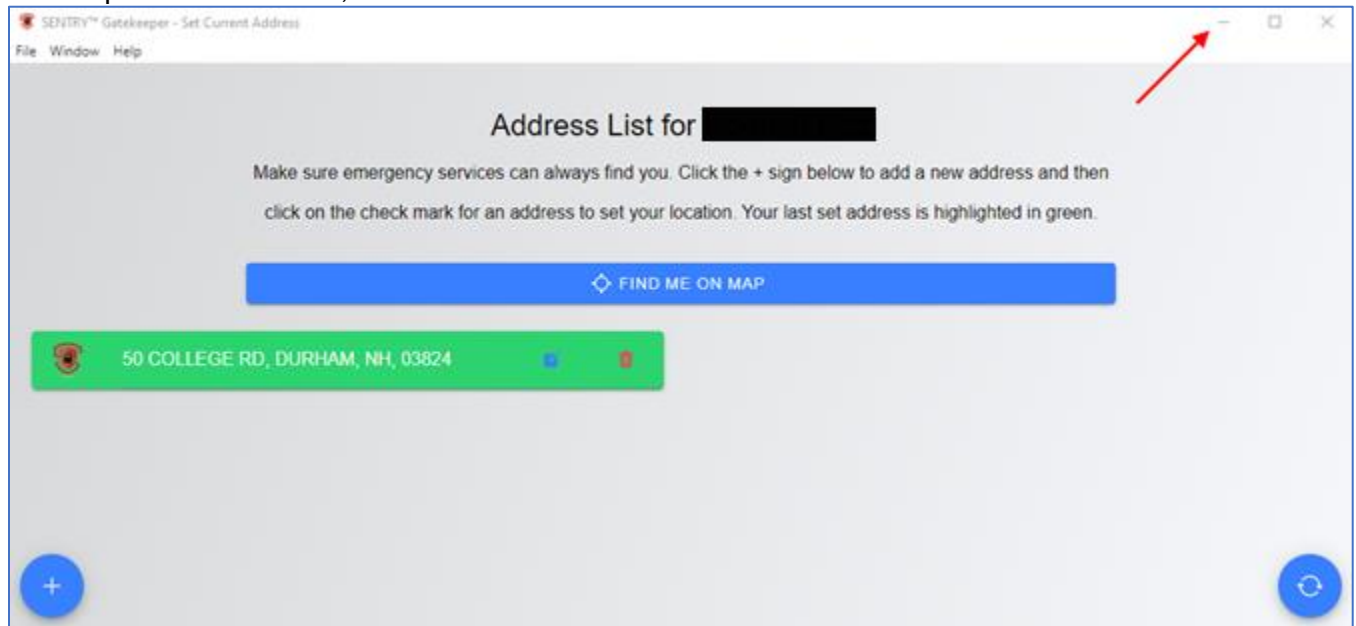
- For SENTRY Gatekeeper to work, you need to be logged into a USNH Institution VPN.
1. After opening SENTRY Gatekeeper.
    - a. If the displayed location is correct, select the “check mark” – icon go to step no.2 on page no.4.



- b. If the In the displayed location is incorrect, press the “FIND ME ON MAP” – button, go to step no.1 on page no.5.



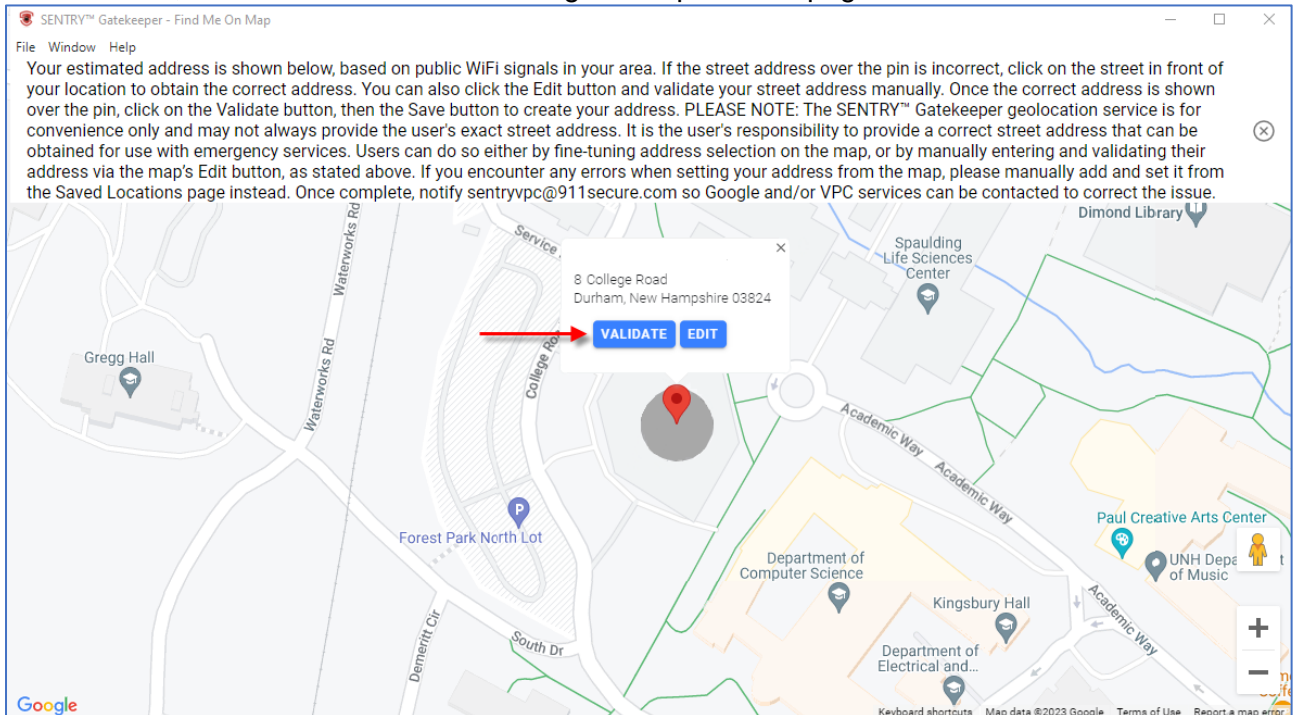
2. In the updated “Windows”, select the “-” – icon to minimize the window.



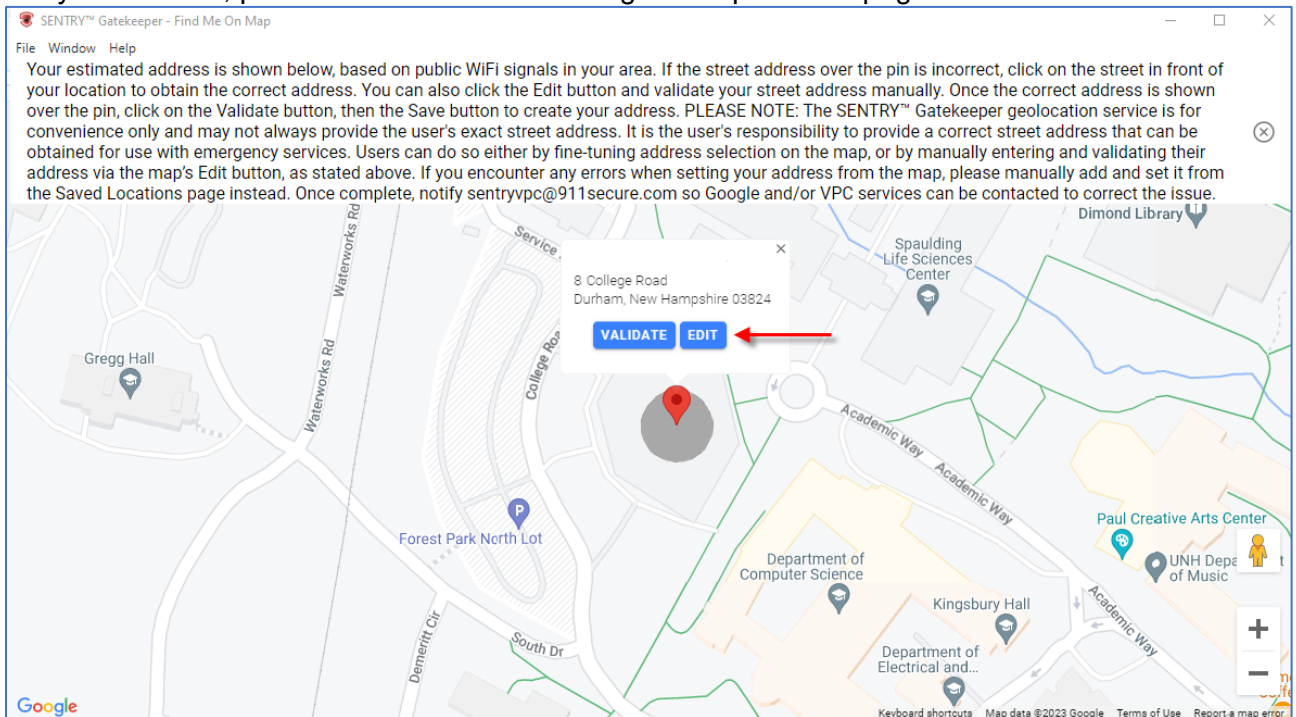
Done.

1. If the result is:

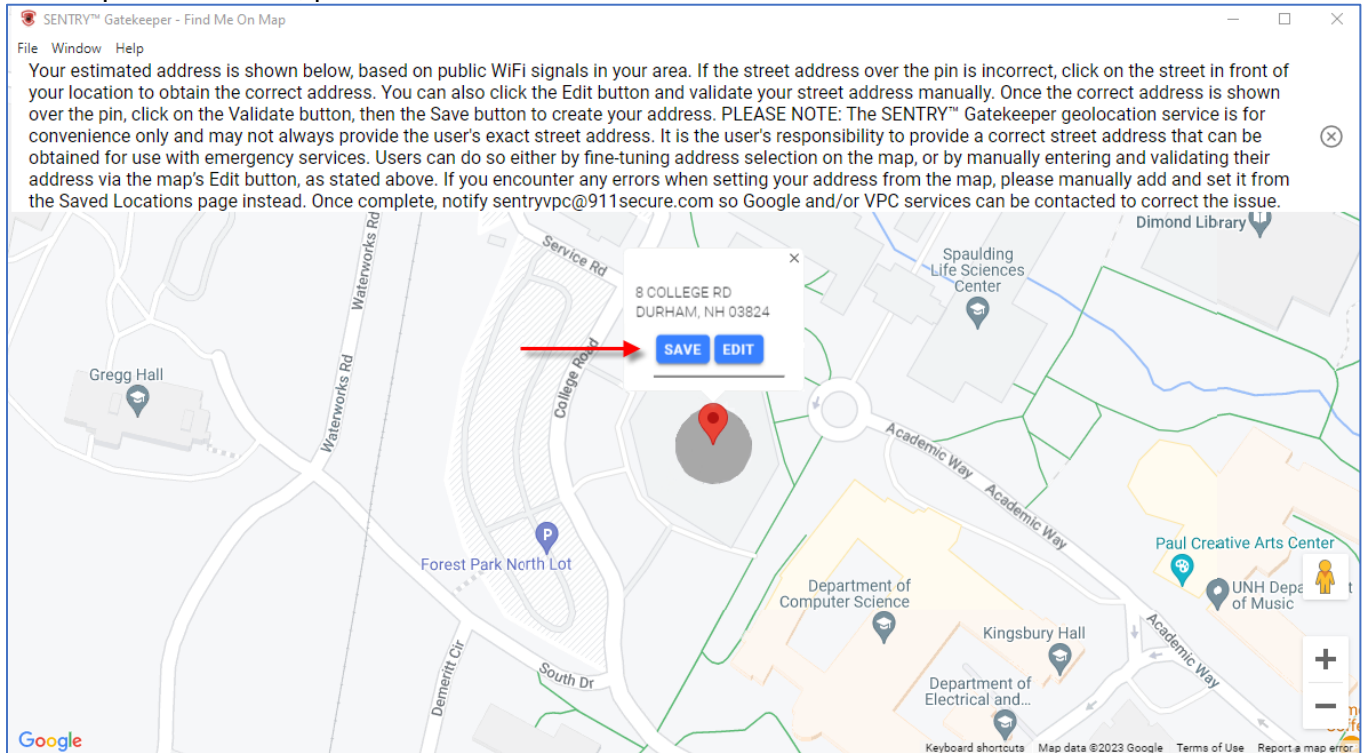
- a. Your location, the “VALIDATE” button and go to step no.2 on page no.6.



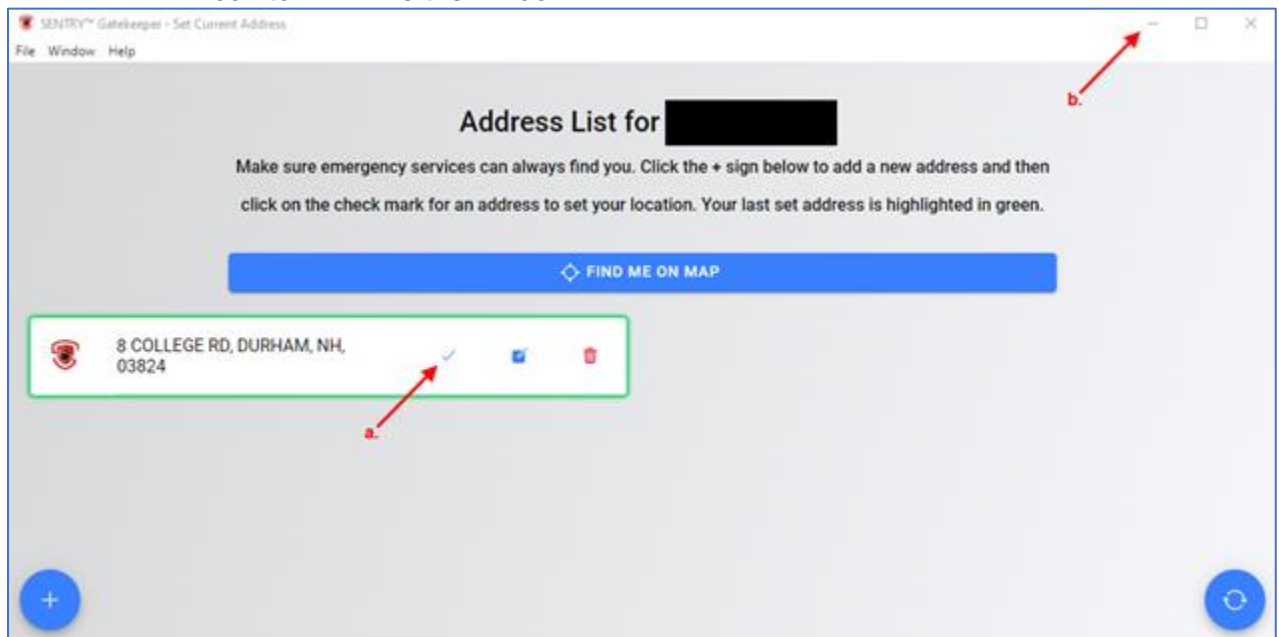
- b. Not your location, press the “EDIT”- button and go to step no.1 on page.7.



2. In the updated window, press the “SAVE” – button.



3. In the updated window.
  - a. Select the “check mark” – icon.
  - b. Select the “-” – icon to minimize the window.








DONE.

1. In the updated window,
  - a. Select the “house” – icon.
  - b. Update “Address Line 1”.
  - c. If needed, update the “City/Town”.
  - d. If needed, update the “State”.
  - e. If needed, update the “Zip Code”.
  - f. Select “VALIDATE”.
  - g. Select “APPLY”.

### Edit Address

Choose an icon to represent your location:








Description

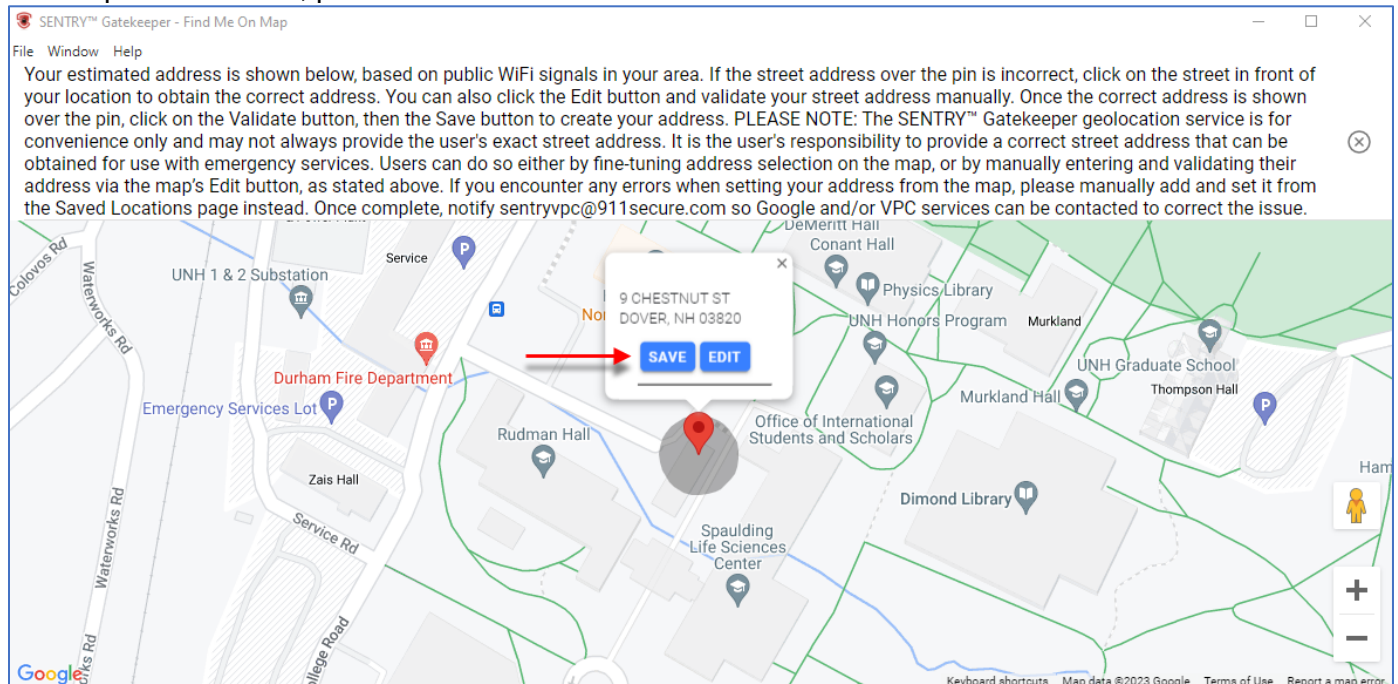
Address Line 1  
8 College Road

Address Line 2 (some PSAPs may truncate to 20 characters)

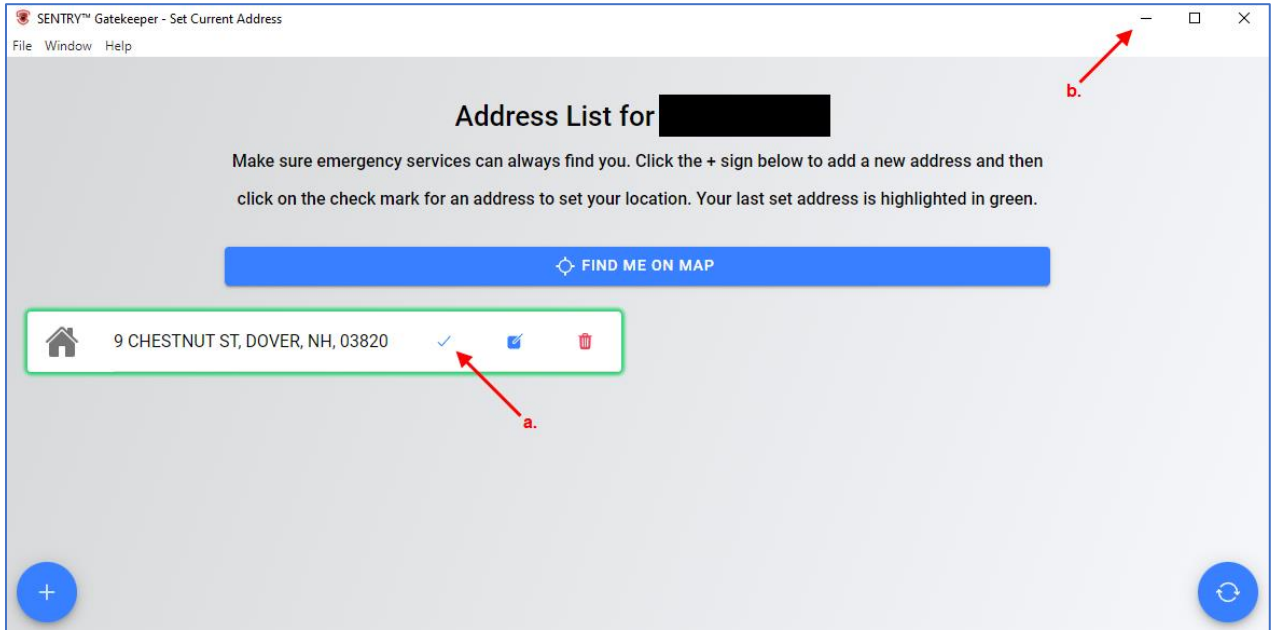
City/Town	State	Zip Code
Durham	New Hampshire	03824


f. → VALIDATE
✓ APPLY
✗ CANCEL

2. In the updated window, press the “SAVE” – button.



3. In the updated window,
  - a. Select the “check mark” – icon.
  - b. Select the “-” – icon to minimize the window.



DONE.